Overview of Local/Delegate Election Guidelines
UBC Delegate Elections
UBC Delegate/ Officer Elections

- Elections for Local Union Delegates to UBC General Convention must be conducted at least every 5 years.
- The President of the Local Union appoints an Election Committee to oversee and conduct the election.
- Elections must be by secret ballot
Elections- Notices

- Notices for nominations or elections must be mailed no later than 15 days before the event and no earlier than 60 days before the event.

- Combined Notices for nominations and elections must be mailed between 30 and 60 days before an election.
Local Union Elections- Eligibility

- Candidates must not be ineligible to hold union office under LMRDA Section 504
- Must be a member in good standing, not receiving a pension and subject to other reasonable restrictions.
- The UBC does not permit write-in candidates.
- All eligibility requirements to run for Local office apply to delegates to the UBC General Convention
Checking Eligibility

- Locals may use members’ TRAIN cards that will link to Personify
- TRAIN card information will tell whether a member meets all the criteria besides LMRDA Section 504
- This is a touchless process that should help reduce the spread of COVID-19
Written Nominations

- During these times, written nominations are the safest way to nominate.
- Members must note for which position (Delegate/ Alternate Delegate) they are nominating.
- The Council has provided a template form for nominations to assist local unions.
- Members are encouraged to nominate themselves.
Confirming Written Nominees

- Anyone nominating another individual must be eligible to nominate per the Constitution.
- If a member nominates someone other than themselves, the member nominated must confirm that they accept and are eligible.
- This can be coordinated beforehand by the accepting member sending a written acceptance by mail or email to the Local Union.
UBC Delegate Elections- Record-Keeping

- All ballots, used and unused, must be kept for one year following the election.
- All other related election materials must be kept for one year following the election.
Membership Lists- Right to Inspect

- Each bona fide candidate has the right to inspect a list of members and their last known addresses.
- The right to inspect does not include the right to copy or photograph.
- The right to inspect is limited to once within thirty (30) days prior to the election.
- In the case of a mail-ballot election, the right to inspect must be granted within the 30-day period before the ballots are mailed to members.
The union is required to refrain from discriminating in favor of, or against, any candidate with respect to the use of lists of union members. ALL ACCESS MUST BE EQUAL.

The Constitution allows for a qualified candidate to examine the membership list once within thirty days prior to the election, but does not give the right to copy the list.
Distribution of Literature

- A union must honor all reasonable requests by a candidate to distribute campaign literature at his expense to all members in good standing, whether the distribution is by mail or some other means.
- The union may not censor the contents of campaign literature it is requested to distribute.
- It must treat all candidates fairly and equally.
A candidate desiring to mail materials to the membership may:

1. Create materials for distribution
2. Give those materials to the Local union or its agent
3. The Local will send the materials to all eligible members
4. The Local will bill the candidate for the expenses involved in mailing the documents.
Use of Council or Local Resources

- With the exception of the distribution of literature by the aforementioned procedure, no Council or Local resources may be used for campaigning on behalf of any candidate.
- This includes use of Council or Local computers, office supplies, stamps, stamp machines, business reps’ working time, admin staff working time, any other Council or Local resource or any access that is a privilege of working for the Council.
- All access must be equal
Questions?

- For Additional Information:
- LMRDA Title IV: Elections
- UBC Constitution Section 31